



**NOTICE FOR BIDS**

The City Clerk of the City of Minot will receive sealed bids at her office at City Hall until 11:00 a.m. on Tuesday, October 19<sup>th</sup>, 2021 for furnishing the Minot International Airport the following:

**SNOW REMOVAL SERVICES FOR AIRPORT PAID PARKING LOTS**

Specifications and general instructions to bidders are available the Airport Administration Office located at 305 Airport Road, on the City of Minot webpage [www.minotnd.org](http://www.minotnd.org) under City Clerk department, or by calling 701-857-4725.

Interested bidders are invited to attend the Airport's Snow and Ice Committee Meeting being held Friday, October 8<sup>th</sup>, 2021 at 11:00 a.m. in the Airport Conference Room located on the second floor of the terminal but attendance is not mandatory.

The bid envelope shall be plainly marked:

**"Sealed Bid – Snow Removal Services for Airport Paid Parking Lots"**

The City of Minot is exempt from state and federal excise and sales taxes and no amount for such taxes are to be included in the bid price.

The City Council of the City of Minot reserves the right to reject any or all bids and to award the contract as it deems necessary and to be in the best interest of the City of Minot. Bidders are invited to be present at City Hall, 515 2<sup>nd</sup> Ave SW for the opening of bids. Bids received after the bid closing time will be returned.

KELLY MATAKA  
City Clerk



## **BID SPECIFICATIONS**

### **SNOW REMOVAL SERVICES FOR MINOT INTERNATIONAL AIRPORT PAID PARKING LOTS**

Bids will be received by the City Clerk at her office at City Hall until 11:00 A.M. local time, October 19, 2021 for furnishing Snow Removal Services for the Airport's short-term, long-term, and rental parking lots, which shall meet the following specifications:

#### **SCOPE**

Snow removal services (plowing and/or hauling) will be conducted per the Minot International Airport Snow and Ice Control Plan and coordinated with the Airport Operations Manager.

Mobilization for snow removal services will be according to pre-determined snow accumulation and drift levels and/or at the request of the Airport Operations Manager.

The Minot International Airport is a 24/7/365 enterprise and expects to remain open and operational in all types of inclement weather. It is the expectation that the snow removal services at the Airport Paid Parking Lots operate under the same assumption, thus ensuring a high priority level of service. It is also to be understood that snow removal services will take place around parked and moving vehicles within the lots.

For the purposes of this bid document, the Airport Paid Parking Lots will include the short-term, long-term, and rental parking lots, and related parking lot entrances and exits, as shown in Exhibit A – Airport Paid Parking Lots.

Snow is to be plowed, pushed, or loaded and hauled, to the Airport's snow storage areas within the Airport Paid Parking Lots as shown on Exhibit A. Contracted services may also include ice control measures using a combination of Airport pre-approved sand or salt; ice control measures will only be at the request of the Airport and must be approved in advance. Contractor must provide the sand and salt at a mixture of 30% salt to sand.

#### **GENERAL CONDITIONS**

It is to be understood that no specified quantities are being bid on and that amounts shown are for estimating and bidding purposes only. There is no guarantee of a certain number of snow events and contractor will be paid per snow removal event based on bid amounts for each snow depth category. Snow Removal Services may be regulated by the Minot International Airport and must be coordinated with the Airport Operations Manager during the contract term.

Bids shall be for the period starting November 1, 2021 and ending approximately May 31, 2022, and shall show a price per each category of snow event along with the total bid price. The Minot International Airport requires firm bids from all bidders. The Airport reserves the right to reject any bid not stating a firm price as not responsive.

The Minot International Airport annually reserves the option of extending the 2021-2022 contract through calendar years 2023, 2024, and 2025. The extension option may be exercised if agreed to by both parties.

CITY OF MINOT  
 MINOT INTERNATIONAL AIRPORT  
**BID PROPOSAL**  
**SNOW REMOVAL SERVICES FOR AIRPORT PAID PARKING LOTS**  
**OCTOBER 2021**

We, the undersigned, hereby propose and agree to furnish the City of Minot with Snow Removal Services for Minot International Airport Paid Parking Lots, including entrances and exits, subject to the specifications as provided by the City of Minot.

Airport Paid Parking Lots to include Short-Term, Long-Term, and Rental Lots, including entrances and exits as marked on Exhibit A.	Depth of Snow per Snow Event	Estimated Number of Snow Events at this Depth (for estimating and bidding purposes only)	Price to Remove and Haul Snow per each Snow Event at this Depth
	2 to 6 inches	8 events	\$
	6 to 12 inches	5 events	\$
	12 to 15 inches	2 events	\$
Total Price for Snow Removal Services for Airport Paid Parking Lots for all <u>15</u> Snow Events			\$
<b>Total Price Above in Words:</b>			
Total Price for Ice Control (sand/salt) for Airport Paid Parking Lots for all <u>5</u> Ice Events			\$ per event \$ total for 5 events
<b>Total Price Above in Words:</b>			
Total Bid Price for estimated <u>20</u> Snow Removal and Ice Control Events			\$
<b>Total Price Above in Words:</b>			

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

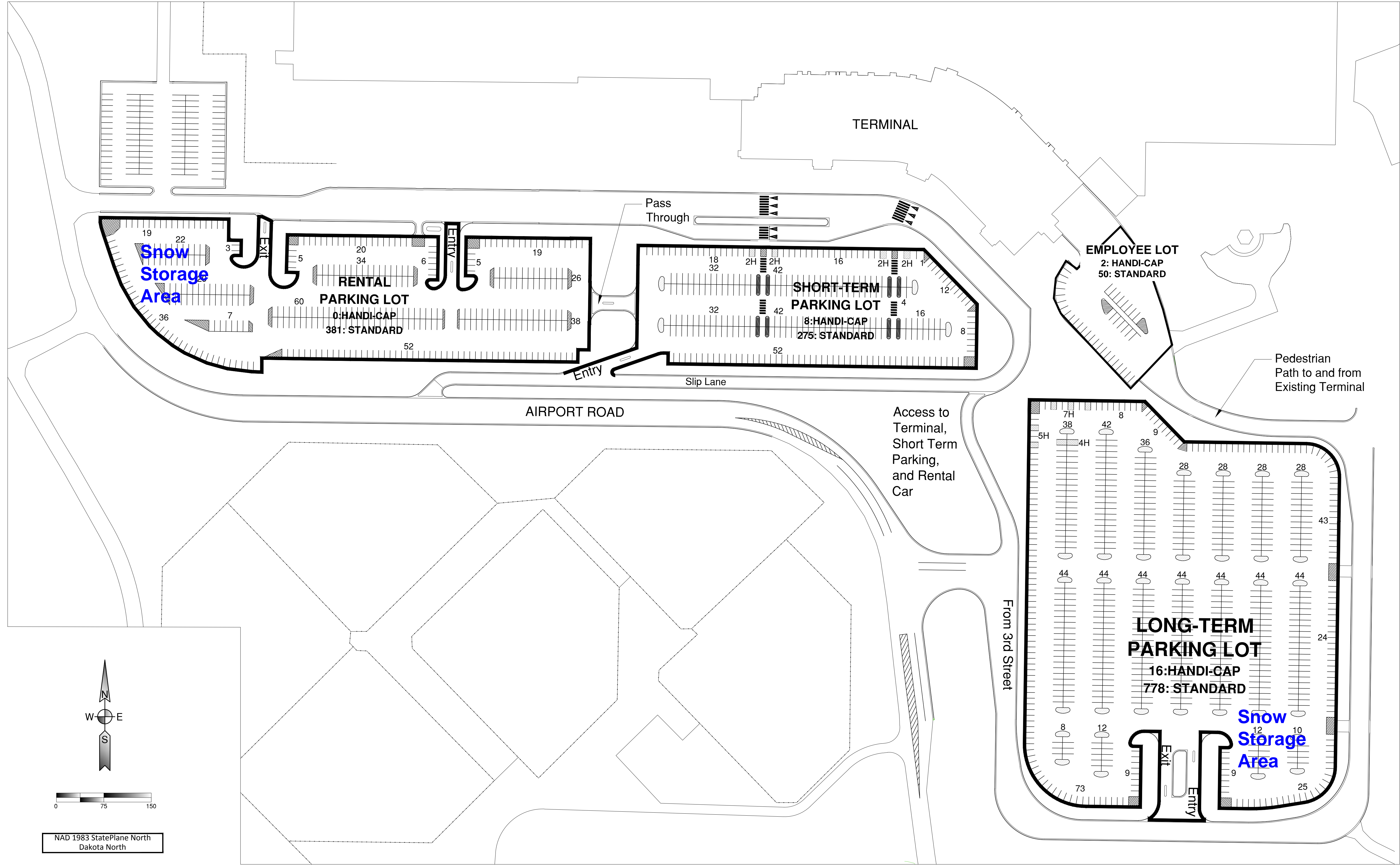
\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date

# EXHIBIT A - Airport Paid Parking Lots



NAD 1983 StatePlane North  
Dakota North

Minot International Airport  
Parking Lot Facilities